

ECECP Procedure 3.1

Water Safety

Controlled Document

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Reviewed by:	Project Officer – Early Childhood Education & Care				

Policy attached to this procedure	Water Safety Policy
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The safety and supervision of children is paramount when in or around water.

This relates to water play, excursions near water, hot water, drinking water and hygiene practices with water in the service environment.

Children will be supervised at all times during water play experiences to help keep children safe in and around water and support children’s learning in a safe environment.

Working in conjunction with the Water Safety Policy, this procedure outlines safety protocols for management and educators to follow in order to minimise the risk of harm and ensure the safety of children in and around water.

Education and Care Services National Law or Regulations (s. 165, 167. Reg. 21 (1)(c), 101,115, 122, 126, 168 (2) (a)(iii), 170, 274, 345) NQS QA 2: Element 2.1.2, 2.2, 2.2.1, 2.2.2. Children’s Health and Safety

WATER SAFETY PROCEDURE

The approved provider/ nominated supervisor will:

1	review the Service’s <i>Water Safety Policy</i> , along with educators, families and children, annually to ensure an awareness of appropriate practices to ensure children’s safety in and around water	
2	complete a risk assessment to identify and assess risks associated with any water hazards and water-based activities	
3	complete a risk assessment prior to taking children on an excursion, with consideration to any water hazards or water-based activities before the excursion/incursion is approved	
4	ensure an educator who holds a current approved first aid qualification is in attendance at the service at all times	
5	ensure a current Cardiopulmonary Resuscitation (CPR) guide is displayed near any swimming pool, wading pool or body of water	

6	ensure any premises adjacent to or providing access to any water hazards that are not able to be adequately supervised at all times (e.g. dams, swimming pool) are isolated from children by a child resistant barrier or fence
7	ensure fish/frog ponds and water features that are not able to be adequately supervised at all times and/or pose an unacceptable risk to children are guarded or effective barriers are in place
8	ensure hot water that is accessible to children will be maintained at or below the temperature of 45.C°
9	ensure health and safety practices incorporate approaches to safe storage of water and water play
10	ensure parents are notified within 24 hrs if their child is involved in an incident/accident at the Service or while under the care of the service
11	label water tanks "Do Not Drink"
Educators will:	
12	ensure water hazards and water play are always highly supervised
13	ensure there are no items near fencing that children could climb up onto to gain access to a water hazard
14	ensure hot water is inaccessible to children
15	ensure children are not to be left alone near any water, including children in a bath
16	incorporate water safety awareness into the educational program to assist to teach children about staying safe in and around water
17	monitor all taps that are accessible to children to ensure they are turned off securely when not in use
18	ensure wading pools are emptied immediately after use and prevent the collection of water and hygienically cleaned, disinfected and chlorinated appropriately
19	complete daily safety checklists to check for and empty any water that has collected after rainfall
20	ensure water troughs or containers for water play are filled to a safe level and emptied into the garden after use, water troughs are to be used with a stand and children are to remain standing on the ground whilst using the water trough
21	discourage children to drink water from water play activities
22	ensure laundry, storerooms and educator areas have staff only signs on doors and doors are closed/locked at all times
23	follow emergency procedures and first aid procedures in the event of an incident or injury involving a water hazard
24	follow emergency procedures and contact emergency services if a child appears to be missing or unaccounted for or is involved in a serious incident or accident